

Council on University Planning and Budget  
November 1, 2019  
2:00 p.m. – Booth Library Room 4440  
Minutes

Voting Members Present: Gurkan Akalin, Mark Bluhm, Peggy Brown, Steven Daniels, Mona Davenport, Kirstin Duffin, Sace Elder, Valen Fulton, Carson Gordon, Ryan Hendrickson, Gloria Leitschuh, Leigh Moon, James Ochwa-Echel, Steve Rich, Isaac Slaven, Jody Stone, Jhalak Timilsena, C.C. Wharram, Tim Zimmer

Absent: Angela Anthony, Eric Davidson, Ramey Martin, Cheyenne Warman-Neal

Non-Voting Members Present: Lynette Drake, Jay Gatrell, Judy Gorrell, Paul McCann, Ken Wetstein

1. **Call to order and introductions** – Peggy Brown called the meeting to order at 2:02 p.m.
2. **Approval of Minutes for October 4, 2019** – Motion (Zimmer/Leitschuh) to approve the minutes as written. Motion was approved by acclamation.

3. **Planning and Budget Report**

Enrollment: Josh Norman discussed enrollment trends and long-term goals. Some threats facing EIU include: out migration, increased competition, and decrease in high school graduates. Mr. Norman provided detail of the enrollment management budget and discussed the marketing budget with Central States Media.

4. **CUPB Executive Committee Report** – The Committee met and discussed programs for the remainder of the year.

5. **New Business**

- a. **Administrative and Subcommittee Reports**

- i. **President Administrative Report**

Steve Daniels reported on pending bills related to Aim High, athletics, checklist of fees to be included on financial aid letters, and mental health counselors per capita. A subject matter hearing about Aim High is scheduled for November 13 in Springfield. The subcommittee reviewed FY17-19 budgets.

- ii. **Vice President for University Advancement**

Steve Rich reported that the subcommittee reviewed the University Advancement budgets and wealth screenings were conducted.

- iii. Vice President for Academic Affairs  
VP Gatrell reported that the dean searches are progressing and the Tarble search is underway. Sace Elder reported that a budget status report was reviewed and the subcommittee received an update on Nursing.
  - iv. Interim Vice President for Business Affairs  
VP McCann provided the line item status report as of 9/30/2019 and information on the FY21 budget request. VP McCann presented an update on emergency repair projects related to deferred maintenance.
  - v. Interim Vice President for Student Affairs  
Isaac Slaven reported that the subcommittee reviewed the Housing quarterly report and review on-campus vs. off-campus GPAs. VP Drake reported that the subcommittee also reviewed the budget vs. actual in ledgers 2 and 3.
6. **Vote on Proposed Bylaw Change – Remove Media Services wording from Article II, Section A, Subsection 1. b. 3.** – The bylaw change would remove the words “and Media Services” from Section I.A.1.b.3. There was a call for a voice vote. The Bylaw change was approved unanimously.
7. **Discussion on Colleges Serving on Committees and Members of CUPB** – No discussion.
8. **Adjournment** – The meeting was adjourned at 3:10 p.m.